

ACADEMIC CALENDER SESSION **2021-22**

APRIL 2021

1. *Welcome and beginning of new academic session*
2. *Analysis and review of home examination results*
3. *Connect of annual day*
4. *Vidyalaya plan to be submitted to RO*
5. *Online admission as per schedule*
6. *Notification for committees and institutional planning*
7. *Reporting of APARs of staff (for the previous session)*
8. *Parent-Teachers' meet*
9. *Reverification of UBI data and collection of fees for 1st Qtr*
10. *Issuing Student Diaries and Form 16*
11. *Conduct of VMC meeting, Preparation of annual accounts of school Fund and VVN*
12. *Conduct of Regional Sports Meet*
13. *Operationalize House System and Introduction of Calendar of Activities*
(a) Academic (b) CCA (c) Sports Activities
14. *Registration /Re-registration of BS and G unit*
15. *Submission of all due Quarterly Reports (before 7th)*
 - *School fund, VVN & contribution to regional VVN fund*
 - *Contribution to Regional Sports Control Board, BS & Fund*
 - *Rajbhasha Hindi*
 - *Enrollment position and progress report CMP*

- *Progress report ICT and IT returns*

May 2021

1. *Assignments to students for vacations (Summer Closing Vidyalayas)*
2. *For maintenance and repair work of building and furniture*
3. *Deputy teachers for In-service courses*
4. *Registration for admission to Class XI after declaration of board result*
5. *Result analysis of both classes and submission to RO*
6. *Adventure activities during summer vacation*
7. *Summer vacation starts (Summer Closing Vidyalayas)*
8. *Summer break for (Winter closing Vidyalayas)*

June 2021

1. *Admission of class XI*
2. *Repair/ maintenance work to continue*
3. *Resuming the normal work after vacation (Summer Closing Vidyalayas)*
4. *Safety certificate of the building*
5. *Submit proposals for MACP /confirmation etc.*
6. *Summer vacation ends (Summer Closing Vidyalayas)*
7. *Re verification of UBI data*
8. *Periodic test 1 for winter stations*

July 2021

1. *Collection of fee for second quarter through UBI*
2. *Nomination for Teacher's Awards*
3. *Environment/ plantation/book week*
4. *Social Science and science exhibition at school level*

5. *Publication of Vidyalaya Patrika (before 31st July for the previous academic session)*
6. *Complete/ update service record of staff -- include details of Training undergone if any*
7. *Prepare budget of school Fund and V.V.N. and Parents' week.*
8. *Constitution of School Council and PTA*
9. *Presentation of quarterly report (before 7th) of school fund and VVN, Regional Sports Control Board/ Bharat Scouts and Guide fund, Rajbhasha Hindi, Students' Enrolment.*
10. *National sports meet*

August 2021

1. *Completion of service books of staff*
2. *Parents-Teachers' meeting*
3. *Celebration of Independence Day*
4. *Celebration of Sanskrit week*
5. *Social science exhibition at Regional Level*
6. *Science exhibition at Regional level*
7. *Youth Parliament at RO level*
8. *Awarding projects /assignments for the term*
9. *investiture ceremony for the class monitor, house and school captains /student Council*
10. *Online CBSE registration (submission of fee for board classes)*
11. *Health checkup*
12. *Annual subscription of Bharat Scout and Guides as per the enrolment on 01/08/ 2018*
13. *Conduct of VMC meeting*

14. Parents - Teacher meeting
15. Academic Loss Compensation Program(ALCP) as per requirement
16. Periodic test 1 for Summer school and Half-Yearly for winter stations

September 2021

1. Celebration of Teachers' day
2. Celebration of Hindi Diwas and Hindi Pakhwada
3. KVS Junior Maths Olympiad
4. Staff Sanction Proposals for next session by 10th September
5. Primary Mini Sports Meet(Primary) and Annual Sports Day

October 2021

1. Gandhi Jayanti celebration / Grand Parents day
2. Calculation of fee for 3rd quarter through UBI
3. Monitoring of progress of courses (X & XII)
4. Special coaching classes for X & XII
5. Half yearly for Summer Stations and Pre-board for Winter Stations
6. Vigilance awareness week(ends 31st)
7. Submission of all dues quarterly reports (before 7th)
 - Quarterly report of school fund
 - Quarterly report of VVN
 - Contribution to Regional Sports Control Board/Bharat Scouts and Guides fund
 - Contribution to Regional VVN fund
 - Rajbhasha Hindi Meeting
 - Progress report CMP

- *Autumn break (Winter closing)*

November 2021

1. *Children's day celebration*
2. *National Education day (11th November)*
3. *Bal Diwas -Cluster level CMP activities for Primary*
4. *Monitoring of basic amenities*
5. *Long winter vacation starts (Winter Closing Vidyalayas)*
6. *Celebration of Foundation day of BS & G on 7th Nov(Flag Day)*
7. *Parent Teacher meeting*
8. *Periodic Test II for winter Stations*

December 2021

1. *First Pre-board in the first week for Summer stations.*
2. *Strategy for focused revision and follow up of Pre board*
3. *Parents-Teachers' meeting for class XII*
4. *Special classes for class X and XII*
5. *National Energy Conservation Day (14th November)*
6. *KVS Foundation Day(15th December)*
7. *Regional Incentive Award Ceremony*
8. *Conduct of VMC meeting*
9. *Assignment to students for vacations (winter closing Vidyalayas) /Break(Summer closing Vidyalayas)*
10. *Deputing teachers for second spell of In-service courses*

11. Fire safety and other basic amenities

12. Winter vacation starts (Winter closing vidyalayas) / winter break starts (Summer closing vidyalayas)

13. Re- verification of UBI data

January 2022

1. Second Pre-board for class XII, Periodic Assessment - 2 classes III - XI(after 16 Jan.)

2. Parent-Teacher meeting

3. Republic Day celebration

4. Publishing advertisement to hold interviews for contractual appointments

5. Completion of service records /service books of staff--Updation of details of training undergone, if any

6. Property Returns 'Gp'-A&B staff

7. Submission of all quarterly reports before 7th

- Quarterly report of VVN
- Contribution to regional VVN fund
- Rajbhasha Hindi
- Enrolment position
- Progress report CMP
- Progress report ICT
- Income tax returns

8. Winter vacation ends(winter closing vidyalayas)

9. Periodical Test II for Summer station

10. Selection of Vidyalaya team/ Player --Vidyalaya level sport

February 2022

1. *Practical exam of class X and XII*
2. *Notification and registration for admission to class 1st and other classes*
3. *Printing of brochures*
4. *Conduct interview for contractual appointments*
5. *Conduct of VMC meeting in first week*
6. *Cubs and Bulbul Utsav /Celebration of Thinking day*
7. *Revision work for session ending examination and Practice test for class X*
8. *Notice for outsourcing services for next financial year*
9. *Health check up*
10. *Revision of lease deed/ building status*
11. *Winter vacation ends(Long winter vidyalayas)*
12. *Vidyalaya level sports will continue*
13. *Online admission starts*

March 2022

1. *Board exam and Session Ending Examination for all classes*
2. *Printing of Student's Diaries and Teacher's Diaries for next session*
3. *Planning for the next session*
4. *Declaration of result*
5. *Admission to class as per KVS schedule*
6. *Framing of Time-Table for new session*
7. *Notification of committees and clubs for new station*
8. *Finalize the list of class teachers and co-class teachers*
9. *Preparation of calendar of CCA and sports activities*

10. *Preparation of annual VVN budget*
11. *Staff meeting*
12. *Innovative/experimentation awards-report submission*
13. *Provide teacher's diary, time table, attendance registers, receipt books to teachers for next session on 31st March*
14. *Closing account for the financial year*
15. *Distribution of APAR pro-forma*
16. *Preparation of panel for contractual appointment*
17. *Annual Income Tax Return*
18. *Planning summer adventure activities*
19. *Submit GPF/CPF etc., Board Sheets and EWS accounts*
20. *Physical verification of stock*
21. *Monthly enrolment and ICT report*
22. *Addition of new admissions in UBI (Class 1)*
23. *Class one admission*